

CURRICULUM VITAE PERSONAL DATA INFORMATION

The undersigned company **Azienda Formazione Professionale Soc. Cons. a r.l.** states that, for the management, analysis and selection of personnel on the basis of the C.V. provided, aimed at the possible establishment and management of the employment relationship, is the owner of the data you provide qualified as personal data pursuant to Regulation 2016/679.

METHODS AND PURPOSE OF DATA PROCESSING

- 1) We inform you that the data will be processed using paper, IT or telematic means:
-for possible recruitment and the processing of your data.

LEGAL BASIS

- 2) The provision of data is mandatory for all that is required by legal and contractual obligations and therefore any refusal to provide it entirely or in part may make it impossible for the company to execute further contacts, the selection or any contract.

CATEGORIES OF RECIPIENTS

- 3) Without prejudice to the communications made in fulfilment of legal and contractual obligations, all the data collected and processed may be processed exclusively by the AFP bodies responsible for the aforementioned purposes.
- 4) In relation to the possible establishment of an employment relationship, the company may process data that the law defines as "particular" in that it is suitable for detecting the following, for example:
- a) the general state of health (absences due to illness, maternity, accident or mandatory employment in the case of a person with a disability) suitability or not for certain tasks (such as the outcome expressed by medical personnel following preventive / periodic medical visits or requests from you);
 - b) joining a union (taking office and / or requesting deductions for union membership fees), joining a political party or holding public elective offices (permits or leave), religious convictions (religious holidays usable by law);
 - c) (any other processing of sensitive data always strictly relevant to the execution of the employment relationship).

Upon the establishment of the employment relationship, specific information will be provided and the related consent will be collected, based on EU Regulation 2016/679.

RIGHTS OF THE DATA SUBJECT

With regard to the data itself, the rights provided for in articles 15 - "Right of access by the data subject", 16 - "Right to rectification", 17 - "Right to erasure", 18 - "Right to restriction of processing", 20 - "Right to data portability" of the **EU Regulation 2016/679** within the limits and under the conditions provided for by art. 12 of the Regulation itself.

STORAGE PERIOD

- 5) All data provided by you in the C.V. will be kept in its original form:
- for a maximum period of three years, whether an employment relationship is established or not.
After this period, the data will be destroyed.

- 6) The owner of the processing of your personal data is **Azienda Formazione Professionale Soc. Cons. a r.l.** and in particular Ms Ingrid Brizio as Legal Representative; Employer; General Manager and Representative of the Data Controller.

ACCREDITAMENTO REGIONE PIEMONTE :

AFP AZIENDA FORMAZIONE PROFESSIONALE
Formazione, org. n° 1429/001 - Orientamento, org. n° 1427/001

AFP Dronero
Formazione n° 004/002
Orientamento n° 338/002
Servizi al lavoro n° 0007/F2

AFP Cuneo
Formazione n° 004/004
Orientamento n° 338/003
Servizi al lavoro n° 0007/F2

AFP Verzuolo
Formazione n° 004/003
Orientamento n° 338/004
Servizi al lavoro n° 0007/F2



AFP - AZIENDA FORMAZIONE PROFESSIONALE

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